
BTEC Level 2 Diploma in Work Skills – Holiday Task

Introduction

The Level 2 Work Skills course has been developed to give you the opportunity to:

- Engage in learning that is relevant and which will provide opportunities to develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life
- Achieve a nationally recognised Level 2 vocationally-related qualification
- Progress to employment
- Progress to related general and/or vocational qualifications.

Over the summer holidays you are expected to complete the following independent learning task to show that you are committed to taking the course. The work is due in on your first Workskills lesson in September.

A work placement will give you opportunity to develop your skills, knowledge and experience while getting first-hand experience of life in a real working environment. The skills you develop on placement will show future employers your abilities and potential. To start you thinking of the type of placement you would like to go to you need to research the public sector and the private sector, providing written information for each along with some examples of different types of businesses for both

Task 1: Preparing for Work Placement

To start you thinking of the type of placement you would like to go to you need to research the public sector and the private sector, providing written information for each along with some examples of different types of businesses for both. You need to make a list of your skills and qualities and match those against placements of work you would be interested in. Devise a plan of what type of information you are going to need prior to attending a placement along with two short term and two long term goals you would like to achieve.